

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Fritz Richards

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Minutes

Wednesday, March 6, 2013 at 3:00 P.M.

State Department of Agriculture

Phone Sites: Smith Valley Library

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item discussion relating to an item on the agenda at any time, (NRS 241.030)

Board Members Present

Reno: Bev Elston, Matt McKinney, Sarah Chvilicek

Smith Valley: Andy Miller

Board Members Absent

Tonja Dressler, Fritz Richards

Board Staff Present

Reno: Dennis Hellwinkel – Treasurer, Dennis Belcourt – A.G.’s Office,
Doris Hoskin – Board Assistant, Frank Chavez – Office Aide

Public Present

Reno: Sherri Blakeslee, Montana Beck, Erin Lehman, Bailie Malay

1 – Call to order, roll call of members and establish a quorum

President McKinney called the meeting to order at 3:03 p.m. and welcomed everyone to the meeting. Next, he conducted a roll call of members. A quorum was established.

Public Comment

Mr. Hellwinkel informed the members that lunch would be coming in at 3:30 from a restaurant called Z-Pies. He asked them to consider possibly using the pies for the buyer's meal. Ms. Chvilicek confirmed that the pies were good.

2 – Review and Approval of Agenda

Ms. Chvilicek moved to approve, seconded by Ms. Elston. The motion was passed

3 – Review and Approval of January 16, 2013, meeting minutes

Ms. Chvilicek moved to accept the meeting minutes as presented, seconded by Mr. Miller. The motion was passed

4 - Correspondence

President McKinney presented the correspondence and it was accepted.

5 – Financial Report

A) Financial Update

Mr. Hellwinkel announced that he took \$150,000.00 from the Heritage Bank Money Market Account (Hellwinkel Endowment) and moved it into a CD (Account 1008) with a 1.1% interest rate. It will generate \$1,500.00 a year which can be used for a scholarship. Mr. Hellwinkel also informed the board that ear tag sales are down this year from \$5,900.00 last year to \$5,200.00 this year. Donations for the show are coming in at higher level than last year.

B) Other

Mr. Hellwinkel stated that the grant to the Ag Foundation for last year was redone for this year. A request of a \$1,600.00 grant was made but he will not be notified until May 1st on whether or not it will be given.

Ms. Chvilicek moved to receive and file the financial report, seconded by Ms. Elston. The motion was passed.

6 – Show and Office Aides

Mr. Hellwinkel reported that an Office Aide has been chosen, Frank Chavez, a student at the University of Nevada, Reno. There have been 3 Show Aide applications received and more are needed.

7 – 2013 Workshop

Mrs. Hoskin gave a review on the workshop. About 32 people showed up for the morning program. 33 showed up for Quality Assurance that was put on by Mr. Miller and Dr. Thain.

8 – 2013 Show

A) Photography, Security, Sound

Mrs. Hoskin talked about what had been done in the past with photography. The cost of photography last year was \$520.00. President McKinney presented Bailie Malay's proposal and cost for her doing the photography which is \$3,116.90. A discussion ensued. Ms. Chvilicek made a motion to allow President McKinney to negotiate with Ms. Malay to figure out an agreement, seconded by Ms. Elston. The motion was passed. It was discussed having Securitas to continue to be the security to watch over the animals at night. Ms. Chvilicek moved to approve Securitas for the 2013 NJLS Show, seconded by Ms. Elston. The motion was passed. President McKinney stated that Moonlighting Sound has been good in the past. Ms. Elston moved to use Moonlighting Sound, seconded by Ms. Chvilicek. The motion was passed.

B) Judges

Mr. Hellwinkel updated that the Goat and Sheep Judge, Beef Judge, and Swine Judge have been sent their agreements. The Rabbit Judge agreement is ready to be sent. The Dairy Judge has not been heard from yet.

C) Quality Assurance

It was determined that Mr. Miller is able to do an interactive video in late April. Mr. Miller will come up with dates and send them to Ms. Chvilicek. It was also said that there will be no Quality Assurance at the NJLSB Show.

D) Ear Tags

President McKinney updated on ear tags. Numbers are down in sheep, swine, and goat but beef tags are up. Ms. Chvilicek requested that next year they buy extra backs for the tags.

E) Protocol For Checkout

President McKinney announced that they would emphasize that the exhibitors must have a checkout sheet.

F) Office Equipment (Processing With Credit Cards)

Mr. Hellwinkel reported that you can charge a fee for the use of credit cards. He suggested to put it on the website so people know ahead of time, if it is decided to do it. Square.com looked like the easiest site to use. Ms. Chvilicek moved to charge the fee that is charged to the board, seconded by Ms. Elston. The motion was passed.

G) Topics For Orientation

Mrs. Hoskin stated that checkout protocol is listed. Ms. Chvilicek requested that they talk about care for animals on Saturday night after sale.

H) Grader

Ms. Chvilicek announced that the USDA Grader has contacted her and is set up with the same schedule as always. Ms. Hoskin stated that anybody can show up and assist. It is scheduled for 1:00 pm at UNR on Tuesday, 8:00 am on Wednesday in Fallon at York and Mori, and Thursday is contingent on what did not get done the first two days.

I) Food

The food was tested and Ms. Chvilicek moved that Mr. Hellwinkel work with Z-Pies for the Buyer's Dinner, seconded by Ms. Elston. Lion's Club can still be there for breakfast and lunch through Saturday and if needed through Sunday.

J) Auctioneer

Ms. Dressler has contacted the Auctioneer and he is all set up

K) School Letter

Ms. Chvilicek already forwarded the School Letter to the 4-H Members.

L) Other

Mr. Hellwinkel talked about selling chairs in 2014 for the 75th Anniversary of NJLS. The chairs would have a leather patch that say Nevada Junior Livestock Show 2014 75th Anniversary. If decided to do it they will take orders and the chairs will be in time for the 2014 Show. The chair costs \$40.00 which includes shipping. President McKinney introduced the revised show schedule. The Beef Market Show will be moved from Thursday to Friday at 2:00 pm, Beef Showmanship moved to Saturday at 8:30 am, Sheep Showmanship will be moved to Saturday at 8:00 am, Rabbit Showmanship will be moved to Saturday at 9:00 am, Swine Breeding Show will be moved to Saturday at 8:15 am, and Round Robin Showmanship will start at approximately 11:00 am on Saturday. Ms. Elston moved to accept the revised agenda, seconded by Ms. Chvilicek. The motion was passed.

9 – Old Business**A) Foundation Report**

Ms. Elston has volunteered to help and Ms. Chvilicek volunteered to help her with the notices.

B) Board Member Responsibility

Mrs. Hoskin stated that the board should start thinking about who is going to do the workshop next year

C) Policies and Procedures

President McKinney said it is something that is constantly being worked on.

D) Fundraising

President McKinney reported that at the 2013 show they will sell spaces for companies to hang signs around the arena. There is no restriction on the size. The price will be \$150.00 to hang a banner around the arena and \$300.00 to hang on the auction block. Ms. Chvilicek asked if the board could send out a donor letter to solicit donations and Mr. Hellwinkel said it could be done.

Public Comment

Mr. Hellwinkel updated on AB 19. A position will be added to the NJLS Board for the Reno Rodeo Association. The NJLS Office is moving into the old state fair office. They will not be completely moved until after July 1st.

10 – Set Date Of Next Meeting

The next meeting was scheduled for Wednesday, April 17th at 3:00 P.M.

11 – Adjournment

The meeting was adjourned at 4:55 P.M.